

## Association of Military Legal Administrators

### 2020 AMLA Scholarship Program

Welcome to the 2020 AMLA Scholarship Program. As part of our Veteran Success Program, we will be awarding one \$1000 scholarship to one AMLA family member (spouse or child age 17-21), and two \$1000 Veteran scholarships for discharged Veterans that are not affiliated with AMLA (retirees are ineligible). We encourage all eligible students and spouses to apply. All applications must be emailed no later than July 17, 2020.

Please read all guidelines, policies, and requirements before applying. Use the checklist to guide you through the application process. If you have any questions or concerns please contact the Scholarship Chair at [Scholarships@amla-tcml.org](mailto:Scholarships@amla-tcml.org).

**Thank You and Good Luck!**

#### **Checklist: Please email all documents in one email**

\_\_\_Part I: Application Form. Be sure to provide all information requested and appropriate signatures.

\_\_\_Part II: Provide copy or screenshot of high school report card or college transcript that includes name and cumulative GPA visible. This does not need to be the end of year GPA due to changes during the COVID-19 outbreak.

\_\_\_Part III: Personal Essay. Please answer the essay questions to the best of your ability integrating our organizational motto of **Teach, Coach, Mentor, Lead in support of our Nation** into the final product.

**APPLICATIONS MUST BE EMAILED NO LATER THAN  
July 17, 2020**

**Email to:**

**[Scholarships@amla-tcml.org](mailto:Scholarships@amla-tcml.org)**

## **Association of Military Legal Administrators Policy and Procedures**

### **POLICY:**

1. AMLA will award two academic scholarships, one in each category, of equal value, to qualified applicants in each of the following categories:
  - a. Category I: Eligible spouse or child (17-21) of AMLA Members
  - b. Category II: Eligible non-serving, non-retired Veteran (Non-AMLA affiliated)
2. The scholarship awards shall be based upon personal essay. GPA is needed to verify enrollment but is not a determining factor in our scholarship awards. Applicants will need to share within their essay how their educational goal feeds into our organizational values of **Teach, Coach, Mentor, and Lead in support of our Nation.**
3. The selection committee will be comprised of AMLA members or associate members in good standing through a blind screening process.
4. The AMLA Treasurer shall issue a check in the full amount of the scholarship awarded payable to the selected recipients.
5. Eligibility is restricted to dependents of AMLA members in good standing for category I. Any discharged veteran (no retirees or AMLA affiliates) may apply with proof of service under category II.

### **PROCEDURES:**

1. Applicants must submit the following material to the committee: completed legible application form; copy/photo of current GPA or unofficial school transcript with GPA and name listed; personal essay of no more than 500 words.
2. The AMLA Scholarship Committee will meet as needed in support of the scholarship program.
3. Incomplete or inaccurate applications will not be considered. All submitted materials will become the sole property of AMLA and will be retained for one full year from the date of selection. At the end of the year, all applications and supporting documents will be destroyed.
4. This is an essay scholarship, essays submitted will be evaluated according to the scoring rubric located at [www.amla-tcml.org/scholarships](http://www.amla-tcml.org/scholarships).

### **Essay Question**

**Speak about a pivotal moment in your life that has led you to the education path chosen and how our organization's values of Teach, Coach, Mentor, and Lead plays a part of your vision in service to our nation.**

**Association of Military Legal Administrators**  
**Must be emailed by 17 July 2020**

**Part I:**

Applicant's Name \_\_\_\_\_

Home Address \_\_\_\_\_

AMLA Members Name (Category I only) \_\_\_\_\_

Home Phone Number \_\_\_\_\_

E-Mail \_\_\_\_\_

Scholarship Category: (Please check the one in which you wish to apply/compete)

\_\_\_\_ Category I: Eligible Spouse or Dependent Child (of AMLA Members)

\_\_\_\_ Category II: Non-Serving, Non-Retired Veteran (supply proof of service)

I/We certify this application and all supporting documents are complete and accurate to the best of our knowledge. I/We consent to verification of this information as needed. I/We acknowledge that any misrepresentation or falsification of facts or records will make the applicant ineligible to receive an AMLA scholarship. I/We consent to AMLA posting our name, photo, and/or essay to promote The Scholarship Program.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

**PART II:** Academic Standing: A copy of my current GPA is attached (or High School GPA for new College Freshmen).

College and/or trade/vocational school you attend or plan to attend including address.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Part III:** Essay – Please type essay of no more than 500 words and incorporate how our motto: **Teach, Coach, Mentor, Lead** will be incorporated into your plan.