

**ASSOCIATION OF MILITARY LEGAL ADMINISTRATORS  
BOARD OF DIRECTORS**

**RESOLUTION NO. 19-08  
Fiscal Transparency**

**WHEREAS**, the Association of Military Legal Administrators, hereafter “Association” desires to create transparency as to the fiscal resources of the Association for its members and to the Public,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Association, pursuant to this regulation and applicable law by a majority vote, does adopt the following amendment the Original Bylaws of 2016:

Article VI – Officers

Treasurer / Chief Financial Officer (CFO)

It shall be the responsibility of the Treasurer to keep and maintain, or cause to be kept or maintained, adequate and accurate accounts of all the properties and business transactions of the Association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The CFO will assume responsibility for all accounts within 30 days of acceptance of office. The President will be secondary on all accounts established or maintained by the Treasurer (CFO) within 30 days of acceptance of office or creation of a new account. The elected Treasurer will ensure all previous officers are removed from all accounts.

The Treasurer shall be responsible for ensuring the deposit of, or cause to be deposited, all money and other valuables as may be designated by the Board of Directors. Furthermore, the Treasurer shall disburse, or cause to be disbursed, the funds of the Association, as may be ordered by the Board of Directors, or Board approved committee budget expenditures to the appointed Committee Chair, and shall render to the Members monthly (via the members only portion of the AMLA Website), an account of all the transactions and of the financial condition of the Association. Further, the Treasurer will report/update to the Guidestar Seal of Transparency AMLA account all of the requirements of public disclosure for the Silver, Gold, and Platinum Seals of Transparency as applicable (with a view of obtaining and sustaining highest status). Financial reports will be made available to the members on a quarterly basis on the AMLA website.

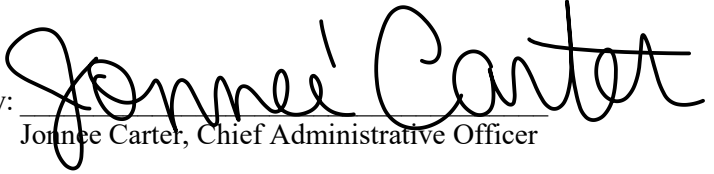
The Treasurer shall give the Association a bond, if so requested and required by the Board of Directors, in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of the Treasurer’s office and for restoration to the Association of all its books, papers, vouchers, money and other property of every kind in the Treasurer’s possession or under the Treasurer’s control upon the Treasurer’s death, resignation, retirement, or removal from office. The Association shall pay the cost of such a bond.

**RESOLVED, FURTHER**, that this amendment will take effect immediately upon adoption and shall require all of fiscal year 2019 transitions to be made available to the membership within 30 days of adoption and that application for the Silver Seal of Transparency be submitted No Later Than 28 February 2019.

Resolution 2019-08, Continued:

I, the undersigned, as Chief Administrative Officer of the Association of Military Legal Administrators Board of Directors, do hereby certify the foregoing resolution was adopted, pursuant to applicable law, with consent by the Association of Military Legal Administrators Board of Directors, 28th day of January 2019, with a vote of

  7   for,  
       opposed, and  
       abstaining.

By:   
Jonnee Carter, Chief Administrative Officer